** STUDENT ADVISING FORM**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Professor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for Advisement

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| --- | --- | --- | --- |
| \_\_\_ Attendance | \_\_\_ # of Absences | \_\_\_ Attendance Probation | \_\_\_ Academic |
| \_\_\_ Tardy | \_\_\_ # of Tardies | \_\_\_ Dress Code | \_\_\_ Disciplinary |
| \_\_\_ Clinical | \_\_\_ # Clinical Missed | \_\_\_ Failed Course | \_\_\_ Failed Quarter |
| \_\_\_ Drop | \_\_\_ Repeat | \_\_\_ Not Eligible to Repeat | \_\_\_ Other |
| \_\_\_ Not eligible to sit for exam | |  |  |

Incident:

* Tardy: Student failed to return to class within the allotted time.
* Tardy Student was tardy (twice) during the semester without prior notification and instructor approval, they will be considered absent one day.
* Tardy: leaving class early will be considered as a tardy.
* Dress Code: Student was non-complaint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Absences: Student was absent from class and failed to communicate to Professor.
* Absences: student was absent from class and communicated absence to Professor.
* Absence Student left class without prior permission from professor will be recorded as an absence.
* Absence: A nursing students who accumulates two (2) absences in any one lecture, lab or clinical during a quarter will be placed on attendance probation for the duration of the quarter. (Note: One absence in a course that meets once per week is equal to two absences)
* Absence: during probation period, the student cannot miss any class, or lab or clinical time. Students who miss class, lab or clinical time during probation period will be dropped from the course and will receive a failing grade. Student are permitted to register and re-enter the following course (space permitting). Re-admission policies will apply.
* Absence: A student who accumulated two (2) absences in any course after being re-admitted from attendance suspension may be permanently dismissed from the program.
* Attendance Probation: You have been placed on attendance probation in accordance with student catalog and handbook. If you are absent one more time, you will be dismissed from the course and receive a failing grade.
* Student missed to schedule hospital/ride with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and failed to communicate/ communicated absence to Clinical Coordinator or site’s preceptor.
* Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Professor Signature